

Bibliography: FORMS, PROCEDURES AND RELATED SUBJECTS

by Robert Barnett

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Notes about this bibliography

The following bibliography is not intended to be an exhaustive list of reading on business forms and procedure manuals, but it contains many of the publications the forms and procedures analyst is like to come in contact with. You need to be careful of older publications with may be technically out of date since there have been considerable recent advances in printing, platemaking, typographic and computing technology.

The listing of publications in this bibliography does not imply our agreement with their content. Even when a publication is “**RECOMMENDED**”, there may be some content with which we would disagree.

Some of the older publications are listed because of their historical value. Others are listed in order to provide a balanced view of the subjects.

Books on Forms, Procedures & Related Subjects

Barnett, Robert	Managing Business Forms [RECOMMENDED]	Robert Barnett and Associates Pty Ltd, Canberra, 1996 ISBN 0 646 25177 5
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